

August 21, 2025 Regular Meeting West Sand Lake Board of Fire Commissioners

The regular meeting of the West Sand Lake Board of Fire Commissioners was called to order at 7:00pm by Commissioner Bell. Those present were Commissioner Deutsch, Commissioner Hull, Commissioner Ellis and Commissioner Hogle. Chief Gazeley, 1st Assistant Chief Croiser and 2nd Assistant Chief Ed Heffern as well as Secretary/Treasurer Deutsch were present.

Treasurer's Report:

| | | | |
|--|----------------|-----------------------|---------------|
| Building Account | \$1,351,354.47 | General Checking Acct | \$ 16,772.30 |
| Equipment Account | \$ 617,523.87 | General Savings Acct | \$ 311,566.81 |
| Total All Accounts: <u>\$2,297,217.45</u> | | | |

The balance of the LOSAP Schwab One Brokerage account as of 07/31/2024 was \$1,090,183.24

Emergency Purchase Orders between meetings: Center for Security and Averill Park Auto.

Commissioner Hogle made a motion to approve the Emergency PO to Center for Security NTE \$250, seconded by Commissioner Hull. Motion carried.

Commissioner Hull made a motion to approve the Emergency PO to Averill Park Auto NTE \$500, seconded by Commissioner Hogle. Motion carried.

Treasurer reported the LOSAP contribution \$69,940 and the capital reserve transfers of \$150,000 to the Equipment/Apparatus and \$125,835 to the Building Account were done.

Remaining Budget workshops is scheduled for 9/11/25 at 7pm. If a third workshop is needed, we will schedule it.

Commissioner Ellis made a motion to approve the Treasurer's report, seconded by Commissioner Hogle. Motion carried.

Secretary's report:

The secretary provided the minutes from the regular meeting July 17, 2025. **Commissioner Hogle made a motion to approve the minutes, seconded by Commissioner Hull. Motion carried.**

The July/August calendar of events are as follows: Fire Company Meeting, Ladies Aux meeting, BOFC meeting, Fire Co BBQ, Budget Workshop.

The Purchase Order list was reviewed; no changes

The secretary reported on the progress for the new website. Jonathan has given Streamline the codes to transfer the website and site design is in progress.

The Mandatory vote pass. There were 21 people who voted.

Commissioner Ellis made a motion to approve the Secretary's report, seconded by Commissioner Hull. Motion carried.

Administrative Assistant Report:

Ed discussed he has been getting the new software; Alpine Software Red NMX. The kiosk will be her on 9/1 and then he can finish getting it set up. Reports are current but it takes a long time to do them on our old system.

Ed also discussed with the board another company to help with selling the old Rescue truck. There was some discussion on lowering the price however Commissioner Deutsch suggested Ed ask this new company what the truck should be listed at.

Commissioner Hogle made a motion to approve the Administrative Assistants report, seconded by Commissioner Hull. Motion carried.

CHIEFS Report:

Purchase Orders

- Purchase order to Home Depot for Bolt cutters and street broom for Rescue not to exceed \$175.00

Commissioner Hogle made a motion to approve a PO to Home Depot NTE \$175, seconded by Commissioner Hull. Motion carried.

- Purchase order to MES for repair and inspection of SCBA not to exceed \$500.

Commissioner Deutsch made a motion to approve a PO to MES NTE \$500, seconded by Commissioner Ellis. Motion carried.

- Purchase order to Firestore for Gary Griffin Helmet Shield not to exceed \$100

Commissioner Bell made a motion to approve a PO to Firestore via Pioneer card NTE \$100, seconded by Commissioner Hull. Motion carried.

- Purchase to Quinns for Car 1 - Brakes not to exceed \$1,000

Commissioner Hogle made a motion to approve a PO to Quinns NTE \$1,000, seconded by Commissioner Ellis. Motion carried.

- Purchase order to Amazon for reflective tape for station and Rescue not to exceed \$250.00

Commissioner Hogle made a motion to approve a PO to Amazon NTE \$250, seconded by Commissioner Hull. Motion carried.

Rescue 43

- Chiefs and Captain should the 4 hr. seat time completed this week. Still finishing up 4 hr. driving time for the chiefs and Capt. Hogle. We have also done some pumping
- We still need to purchase equipment from the truck fund. We should have list at the next board meeting.
- We are hoping to have the truck in service next month.

Commissioner Bell asked how long before the new truck would be put into service. She felt we needed to ramp up PR on the new Truck

Driver Training

- We started driving training yesterday at AP going through the cones. We will be doing another EVOC cone event in the next few weeks.

Bylaw Changes related to Car 3.

- We will not be changing by laws at this time. Should the board decide not to replace or sell Car 3 next year. We can keep the position and pass a car down when needed.
- Company discussed the idea of looking into a pavilion in the future.

Misc.

- Status on sale of Old Rescue. Should we put it out to bid with reserve?
- Light Duty Status
- AP will be using the cascade system for the next few months
- The Chiefs received training on the new County Cad system. All iPads have been installed. We will be rolling out most likely Sept or sooner
- Mack will be delivered in Sept. We will be storing it in Old Joes. We will need to have insurance.
- Chief is out of service for lifting
- Gary Griffin is off probation
- Linda Ellis is back on drivers list for U43

Commissioner Hogle made a motion to approve Linda Ellis being put back on drivers list seconded by Commissioner Hull. Motion carried

Secretary Deutsch stated if Chief gives her the pertinent information on the Mack, she will call the insurance company.

Commissioner Ellis made a motion to approve the chief's report, seconded by Commissioner Hull. Motion carried.

Communications: Blast Notice from Troy Sand & Gravel

Fire Company Report:

- 1957 Mack truck has been given back to the Fire Company.
- Painting done by Michele Sprague will also be coming with the Mack.
- Several options for venue's were discussed. Decision will be made soon.
- Fire Prevention Week supplies have been ordered
- Chicken BBQ has been going well.
- Membership applications were voted on for Gary Daus and Cory Marcus (contingent on approval from Averill Park chief) for Active membership.

Commissioner Deutsch made a motion to approve new members subject to background checks, seconded by Commissioner Hogle. Motion carried.

Building & Grounds:

- Exhaust fan in men's room is not working. Commissioner Hull requested a PO NTE \$1,000 to Ed McMahon.

Commissioner Hogle made a motion to approve a PO to Ed McMahon NTE \$1,000, seconded by Commissioner Deutsch. Motion carried.

- There are issues with the Key Fob system and a quote was requested from Center for Security on updating our existing system. There was discussion and it was decided that the secretary should get more quotes. This will be tabled to the September meeting.

- Commissioner Ellis brought up the need to repair front apron blacktop as well as sealing the Hall parking lot. Commission Bell suggested this also be tabled to the September meeting in order for Commissioner Ellis get some quotes.

OLD Business: - Water for Station. The only water left is what is in refrigerator. Commissioner Hull requested a PO to Hannaford to purchase a pallet of water. Commissioner Deutsch made the motion to purchase a pallet of water, seconded by Commissioner Bell. Motion carried.

NEW BUSINESS: None

GOOD & WELFARE:

Next Regular Board meeting is September 18, 2025.

Budget Workshops: September 11, 2025.

AUDIT BILLS: Commissioner Deutsch made a motion to approve all bills as presented seconded by Commissioner Hull. Motion carried.

PURCHASE ORDERS:

1. Hannaford NTE \$500 for pallet of water
2. Ed McMahon NTE \$1,000 to repair the men's room exhaust fan
3. Amazon NTE \$250 for reflective tape
4. Home Depot NTE \$175 for bolt cutter and a broom
5. MES NTE \$500 for repair and inspection of SCBA
6. Pioneer for Firestore.com NTE \$100 for helmet shield
7. Quinn's NTE \$1,000 for Car 1's brakes
8. WB Mason NTE \$150 for coffee and calendar book.

EXECUTIVE SESSION: - None

Commissioner Hogle made a motion to adjourn at 8:25pm, seconded by Commissioner Ellis. Motion carried.

*Respectfully Submitted,
S. Carrie Deutsch
Fire District Secretary*